## MOBILE APPS AS EASY AS 1, 2, 3!

In this guide, we will provide the steps to installing the applications you may need utilize on Apple and Android devices. The following list of applications includes some applications you may already use on your home or school devices to perform work related tasks:

- ZOOM
- Teams
- OneDrive
- Microsoft Office Suite
- Google Suite

## **EVERYTHING YOU NEED TO KNOW FOR APPLE DEVICES**



Apple devices come with an app called "App Store" that allows the user to search for apps and install them from within the app. In order to install apps from the app store, you must have an existing APPLE ID signed into iCloud.

## FOLLOW THESE STEPS TO CREATE A NEW APPLE ID ON YOUR IPHONE OR IPAD

(If you already have this completed, skip to Installing Apps from the App Store)

- 1. Launch the Settings app.
- 2. Tap **Sign into your iPhone** at the top of the screen.
- 3. Tap Don't have an Apple ID or forgot it?
- 4. Tap **Create Apple ID** when the window pops up.
- 5. Enter a birth date.
- 6. Tap Next.
- 7. Enter your first and last name.
- 8. Tap Next.
- 9. Select your current email address or get a new iCloud email address.
- 10. Enter your email address.
- 11. Create a **password**.
- 12. Verify the password.









- 13. Select **security questions** and input answers.
- 14. Agree to the Terms and Conditions.
- 15. Tap Don't Merge, or Merge if you are going to sync iCloud data from Safari, reminders, contacts, and calendars.
  (You will most likely select Don't Merge. If you are unsure, select Don't Merge).
- 16. You're done! Continue to learn how to begin installing applications.

